

# **MINUTES**

## **STATEWIDE INDEPENDENT LIVING COUNCIL**

### **EXECUTIVE COMMITTEE MEETING**

**Wednesday, December 5, 2012**

**1 p.m. – 3 p.m.**

**20 Nobert Street, Warren, RI 02885**

**Phone: (401) 337-5888**

**Members Present:** Madeline Colon, Treasurer, (speakerphone); Rick Costa, Council Chair; Margaret Molloy, NAC Chairperson; Jack Ringland, Secretary.

**Staff Present:** Camille Pansa, Administrator (speakerphone); Lisel Rockwood, Assistant to Administrator.

**Absent:** Kristen Connors, 1st Vice Chair; Vincent DeJesus, 2nd Vice Chair; Liz Graves, State Plan Co-Chair; Don Phelps, State Plan Co-Chair.

**Interpreter:** Carol Fay

**1. Welcome:** Rick Costa welcomed all. Self-introductions were made.

**2. Minutes of November 7, 2012:** tabled.

**3. Review January 2013 calendar:**

**January 9: Executive Committee Meeting**

**January 16: NAC Meeting**

**January 23: Open House at Warwick Library 1:00 – 3:00 p.m.**

**4. December quarterly meeting:** will be held next week at PARI.

**RSVPs have been received and attendance looks good.**

**5. State Plan Meeting with CILs' Board:** Rick Costa stated that a meeting is planned for December 7th involving SILC, ORS and Board representatives from OSCIL and PARI along with the Directors from each center. The purpose is to establish an open dialog with all parties with regard to developing the State Plan.

**6. Finance Committee report:** The final figures for FY2012 were reviewed and everything is in order. Bank statements are reconciled on a regular basis and the E2 reports have been prepared. The RISILC had to borrow against a line of credit until funds were received so an interest charge was incurred. Changes were necessary to the FY 2013 in order to remain within budget. Budget negotiations for FY2014-16 have been tabled until January.

**7. Needs Assessment Committee report:** To date there have about 100 surveys received. Bob Cormier offered to design an Excel program to analyze the results on an ongoing basis. The goals for the NAC were discussed with more emphasis on focus groups and presenting the survey at conferences' breakout sessions. Karen Doroherty has received a small grant (\$225) from Rhode Island Rehabilitation Association for polo shirts for conference attendees. Jack Ringland reported on a successful presence at the TechAccess Conference.

**8. State Plan/704 Report Committee report:** Most sections of the 704 Report have been submitted and/or completed. OSCIL has not reported on two goals and the consumer satisfaction surveys have not been received from either PARI or OSCIL. The 704 Report will be reviewed and approved at the December Quarterly meeting. The committee will meet after the holidays to begin developing the new

**SPIL.**

**9. Chairperson's report: no report.**

**10. Old business/new business/announcements**

**SILC Congress January 12 – 15: It was discussed in length the importance of sending a SILC member to the SILC Congress and how the tight budget could absorb the estimated \$2000 cost. Funds are available in the travel line item, but additional funds will be needed to cover the unexpected payroll tax increases. It was decided to take the money from the funds earmarked for new computers. A motion was made by Jack Ringland and seconded by Margie Molloy to send Liz Graves to SILC Congress. Vote passed unanimously.**

**The committee discussed the importance of including more of the discussion in the minutes. The goal is to present full explanations of votes and actions. Additionally, the importance of having SILC leadership network with other organizations was discussed. The Independent Living Network in RI needs to have a stronger presence in the community.**

**Jack Ringland**

**Secretary**